APPENDIX F

COMMUNITY FORUM PHASE RESOURCES
New York Stop and Frisk  
Joint Remedial Process  
Community Forum Parameters

Thank you for your interest in organizing a Community Forum in collaboration with the Joint Remedial Process (JRP) team. We have outlined some general parameters for the development of these forums. It is important to note that these parameters were drawn from discussions held during the Community Forum Planning Committee meetings of June 7, 2016 and June 27, 2016.

1. As a federally mandated facilitation process, it is the intention of the JRP team to maintain an express level of political neutrality in these forums. The community forums are apolitical events aimed at soliciting community input on additional remedial measures to the NYPD beyond those currently being implemented.

2. As we address the concerns of the communities most directly impacted by unconstitutional stop and frisks and trespass enforcement, we ask that consideration be taken to the development of forums in priority geographic areas. It is important to note that these areas were purposively selected - based on data, areas designated as priorities during earlier phases of the JRP, and communities that lacked sufficient participation/responses during our focus group phase. Please note that the Facilitator is open to consideration of other areas upon further discussion and final review with the JRP team.

3. The forums will contain an educational segment that should include a short video presentation and accompanying infographic. This video and infographic will provide a historical overview of the litigation that will include:
   ○ A framing of the problem and current efforts towards reform
   ○ A call to action orienting attendees toward imagining creative solutions

4. Each event will include break-out segments. To support the development of a written record of the break-out sessions, the JRP team will provide a template. Any recommendations gathered from the break-out sessions should be concrete reforms or areas of consideration for improving police community relations.

5. Organizers of each Community Forum will also provide a record of each event that should include the following:
   ○ Location
   ○ Time & Date
   ○ Number of attendees
   ○ Agenda/Program
   ○ Any additional documents provided during the forum
<table>
<thead>
<tr>
<th>Neighborhood</th>
<th>Borough</th>
<th>Cluster</th>
</tr>
</thead>
<tbody>
<tr>
<td>South East Bronx</td>
<td>Bronx</td>
<td>43,44</td>
</tr>
<tr>
<td>East New York</td>
<td>Brooklyn</td>
<td>73,75</td>
</tr>
<tr>
<td>Brownsville</td>
<td>Brooklyn</td>
<td>NYCHA – PSA 2</td>
</tr>
<tr>
<td>Bedford Stuyvesant</td>
<td>Brooklyn</td>
<td>79</td>
</tr>
<tr>
<td>Far Rockaway</td>
<td>Queens</td>
<td>101</td>
</tr>
<tr>
<td>South Jamaica</td>
<td>Queens</td>
<td>113</td>
</tr>
<tr>
<td>Jackson Heights</td>
<td>Queens</td>
<td>115</td>
</tr>
<tr>
<td>Washington Heights</td>
<td>Manhattan</td>
<td>33,34</td>
</tr>
<tr>
<td>West New Brighton</td>
<td>Staten Island</td>
<td>120</td>
</tr>
</tbody>
</table>
Community Organization submits a completed Community Forum Planning Worksheet along with a planned date for the forum.

The date is tentatively confirmed.

An email is sent to organizations requesting a **draft program at least** 3 weeks prior to the planned Community Forum.

Planned Community Forum is scheduled on the JRP calendar.

**Community organization** will send a budget within **3 weeks** of the planned forum.

Once itemized budget with invoices are approved by the Facilitator it will be forwarded to City of New York for approval.

Flyers will be forwarded to community organizations for distribution.

Ongoing logistical support provided and development provided by the JRP team.

Participants attend forum

JRP team members attend scheduled forum

Community Forum deliverables and forum

Information will be made publicly available in the Final Report.
NYC STOP & FRISK
JOINT REMEDIAL PROCESS
COMMUNITY FORUM OUTREACH PLAN

Phase 1:
WEB ANNOUNCEMENT

- Monitor's Website
- JRP E-blast
- To Engaged Stakeholders
- Affiliate Newsletters
- Borough Presidents
- Local Officials

Phase 2:
PRINT & MAILING

- Bulk to City Council
- Forward to Constituents
- Bulk to Local Organizers
- Display In-office
- Forward to Constituents
- Canvassing

Phase 3:
SOCIAL MEDIA

- Affiliated CF Hosts and Partners
- JRP Team
NEW YORK CITY

JOINT REMEDIAL PROCESS

on STOP AND FRISK

and TRESPASS ENFORCEMENT

The Joint Remedial Process (JRP) is a multi-phase community engagement process that places at the center of its efforts the goal of realizing and identifying additional reforms to the New York City Police Department’s policies on stop & frisk and trespass enforcement. This infographic provides a historical overview of the major events leading up to the community forums.

TIMELINE

1999: Amadou Diallo shooting
1999: Daniels v. NYC suit filed

Peoples’ Push: Communities and advocates organize around stop & frisk policing

2002: NYPD issues policy against racial profiling

2007: Publication of RAND Report

2008: Floyd v. NYC suit filed

2010: Davis v. NYC suit filed

2012: Ligon v. NYC suit filed

2013: Floyd decision issued and Federal Monitor appointed

2016: Community forums begin

CASES

FLOYD | 2008
challenged NYPD’s use of racial profiling and unconstitutional stop & frisks

DAVIS | 2010
challenged NYPD’s “stop, question & frisk” policies & trespass arrest policies and practices in public housing

LIGON | 2012
challenged NYPD’s criminal trespass enforcement ("Operation Clean Halls")
REFORMS

REVISED POLICY
Revisions to policies on stop & frisk, racial profiling, and interior patrols in NYCHA & TAP enforcement

CAMERAS
1-year monitored pilot program for rollout of 1,000 body-worn cameras

SUPERVISION
Supervisors must review the constitutionality of stops

DOCUMENTATION
Documentation of stops is required and now reviewed for legality

EVALUATIONS
New evaluation system with less emphasis on numbers and more on performance

TRAINING
More training on revised policies, implicit bias, and procedural justice

GOOD TO KNOW

FEDERAL COURT FOUND RACIAL PROFILING
Data show that 85% of people stopped were Black and/or Latino

YOU HAVE A CONSTITUTIONAL RIGHT TO [SAFELY] FILM POLICE STOPS
But you may not interfere with police activity or pose a safety risk to yourself or others

STOP-AND-FRISK IS STILL CONSTITUTIONAL
Officers can stop and frisk, but cannot racially profile and must have reasonable suspicion

For more information and status updates on the JRP, visit the Monitor's website at www.NYPDMonitor.org and the Center For Constitutional Rights at CCRJustice.org. Created by the New York City Council’s Black Latino Asian Caucus in conjunction with the JRP Community Forum Planning Committee, Communities United for Police Reform, and LIFE Camp, Inc.
Joint Remedial Process
Community Forum Planning Worksheet
*Please be as specific as possible

Organization Name: ________________________________________________

Proposed Date/Time/Location: ________________________________________

Question 1: How will you design the opening activity/artistic presentation?

Question 2: What is your vision for the small and large group dialogues?

Question 3: What staffing or facilitation can you provide, and in what capacity?

Question 4: What materials will you need?
*Please submit a separate budget
Question 5: How can we support your organization in getting it done?
# JRP Community Forums Project Budget

The JRP Community Forums are intended to be public engagement events organized in conjunction with local

Organization Name: ___________________________________

Venue Address:________________________________________

Event Date: ___________________________________________

Expected # of Attendees: ______________________________

## Expenses

### Supplies & Equipment

<table>
<thead>
<tr>
<th>Total</th>
<th>$0.00</th>
</tr>
</thead>
</table>

### Food Vendors

<table>
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<tr>
<th>Total</th>
<th>$0.00</th>
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</thead>
</table>

### Rental Expenses

<table>
<thead>
<tr>
<th>Total</th>
<th>$0.00</th>
</tr>
</thead>
</table>

### Volunteer Expenses & Stipends

<table>
<thead>
<tr>
<th>Total</th>
<th>$0.00</th>
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</thead>
</table>

### Miscellaneous (Subject to Approval)

<table>
<thead>
<tr>
<th>Total</th>
<th>$0.00</th>
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</thead>
</table>

## Total Expenses

<table>
<thead>
<tr>
<th>Total</th>
<th>$0.00</th>
</tr>
</thead>
</table>

## Notes

(please provide additional information on the use and purpose of the aforementioned expenses):

- __________________________________________
- __________________________________________
- __________________________________________
- __________________________________________
- __________________________________________
- __________________________________________
- __________________________________________
- __________________________________________
JOINT REMEDIAL PROCESS
DRAFT COMMUNITY FORUM PROGRAM

COMMUNITY FORUM KEY OBJECTIVES

➢ Brainstorming solutions
➢ Relationship building and community empowerment
➢ SQF is constitutional, when done correctly

I. INTRODUCTION OF FACILITATOR BY COMMUNITY IMPACT PERSON – 5 minutes

II. FACILITATOR’S WELCOME – 5 minutes
   a. Introduction of “Artistic Presentation” - 15 minutes
      i. Artistic Presentation

III. EDUCATIONAL VIDEO – 5 minutes
    a. Immediate Reforms to Date
    b. Focus group themes

IV. GUIDED IMAGERY ACTIVITY – 30 minutes in total
    a. Warm up activity similar presented by community impact person – 5 minutes

V. SMALL GROUP DISCUSSION – 25 minutes

VI. LARGE GROUP DIALOGUE – 60 minutes

VII. NEXT STEPS AND CLOSING
WHEN IT COMES TO STOP & FRISK
AND TRESPASS ENFORCEMENT

YOUR VOICE MATTERS!

COME SHARE YOUR IDEAS:

- IMPROVE ...
- REFORM ...
- BRAINSTORM CREATIVE SOLUTIONS TO POLICING PRACTICES

WE WANT TO HEAR FROM YOU!

FOR MORE INFORMATION VISIT
WWW.NYPDMONITOR.ORG

THE JOINT REMEDIAL PROCESS TEAM WILL BE HOSTING COMMUNITY FORUMS IN NEW YORK CITY

FOCUS ON REFORM

DATE

TIME

LOCATION
NEW YORK CITY JOINT REMEDIAL JOINT REMEDIAL PROCESS

Community Forum Facilitation Fact Sheet

JRP SUMMARY ON COMMUNITY FORUM PHASE

The Facilitation Team has begun planning and developing a series of community forums around New York City. The aim of the community forums is to solicit community input on additional remedial measures to the NYPD beyond those currently being implemented. In accordance with the Remedial Opinion that came out of the Floyd, Davis and Ligon litigations in 2013, the Federal Facilitator is reaching out to directly impacted communities for a series of meetings where community members are welcomed to bring their thoughts and ideas on Stop and Frisk and Trespass enforcement, and to suggest additional reforms to the practices. At the end of this process, the Federal Facilitator will publish a Final Report with additional reforms which may be ordered by the Federal Court.

STOP AND FRISK IS A LEGAL PRACTICE

There is presently a widely-held, but errant, belief that Stop and Frisk is illegal. This is of course dangerous for both community members and cops, and some clarification may be needed during the meeting. That being said, stops must be done constitutionally. A police officer may stop and question a person if he has a reasonable suspicion that the person has committed, is committing or is about to commit a crime. If the officer reasonably suspects that the person he has stopped is armed and dangerous, he may conduct a frisk of the person.

TALKING POINTS

For the purposes of the forum discussion we’ve provided a pool of potential topics which can be shared with participants to start the discussion (See Figure 1). These topics can be expounded upon using solution-oriented questions (see Solution Tools), and exploratory probes. As best as possible, these topics should:

- flow naturally from community members conversation
- be open-ended
- be neutral and not leading
<table>
<thead>
<tr>
<th>Topic Pool</th>
</tr>
</thead>
<tbody>
<tr>
<td>LGBTQ Issues</td>
</tr>
<tr>
<td>Youth Issues</td>
</tr>
<tr>
<td>Reasons for Stops</td>
</tr>
<tr>
<td>Officer Conduct</td>
</tr>
<tr>
<td>Fears Associated with Stops</td>
</tr>
<tr>
<td>Detective Conduct</td>
</tr>
<tr>
<td>Escalation and De-Escalation</td>
</tr>
<tr>
<td>Assertion of Rights</td>
</tr>
<tr>
<td>Policing Tactics</td>
</tr>
<tr>
<td>Community Trust/Mistrust</td>
</tr>
<tr>
<td>Warrant Stops/Mining</td>
</tr>
<tr>
<td>Harassment</td>
</tr>
<tr>
<td>Trauma</td>
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<tr>
<td>Accountability</td>
</tr>
<tr>
<td>Community Engagement</td>
</tr>
<tr>
<td>Recruitment</td>
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<tr>
<td>Testing</td>
</tr>
<tr>
<td>Consent</td>
</tr>
<tr>
<td>Evaluation</td>
</tr>
<tr>
<td>Complaints</td>
</tr>
<tr>
<td>Community Responsibility</td>
</tr>
<tr>
<td>Supervision</td>
</tr>
<tr>
<td>Example Questions and Probes</td>
</tr>
<tr>
<td>(Ex. General)</td>
</tr>
<tr>
<td>What do you believe is the biggest issue for your community when it comes to Stop and Frisk [Trespass Enforcement]?</td>
</tr>
<tr>
<td>- What can be done differently?</td>
</tr>
<tr>
<td>- How could it be done?</td>
</tr>
<tr>
<td>- If you could, what would you do?</td>
</tr>
<tr>
<td>- Can you provide an example?</td>
</tr>
<tr>
<td>(Ex. Community Mistrust – as it may arise)</td>
</tr>
<tr>
<td>How can the NYPD address mistrust in impacted communities around Stop and Frisk [Trespass Enforcement]?</td>
</tr>
<tr>
<td>- What would the department need to do?</td>
</tr>
<tr>
<td>- What can community do? (optional)</td>
</tr>
<tr>
<td>- What steps should be taken moving forward?</td>
</tr>
</tbody>
</table>

**Solution Tools:**
- Start doing ... *because*
- Stop doing ... *because*
- Continue doing ... *because*

**RECORDING RESPONSES**

For the purposes of recording group responses, please keep a bullet point list for each question or idea (derived from group discussion – See Example 1). These bullet points can be made into ‘Big Ideas’ to designate additional space for building out a concept. See example below:
Example 1. (1 flip chart sheet)

**QUESTION: WHAT SHOULD NYPD START DOING?**

- More Training
- Etc.
- Etc.
- Etc.
- Etc.

**BIG IDEA: TRAINING**

- Officers should be trained by community members.
- Etc.
- Etc.
- Etc.
- Etc.

Example 2.

A sample opener for the conversation might be:

“Based on the information you received in the large group presentation, and with your current understanding of the Joint Remedial Process, what are (or here are) some of the issues most relevant to Stop and Frisk [Trespass Enforcement]? ...” It may be helpful to have some topic areas written out and displayed around the room or to collaborate with Community members in doing so.
New York City Stop & Frisk
Joint Remedial Process
Community Forum Solution Tools

What should the New York City Police Department **START** doing...? Why?

What should the New York City Police Department **STOP** doing...? Why?

What should the Police Department **CONTINUE** doing…? Why?